



1 MacArthur Place, Suite 400
Santa Ana, CA 92707
949.387.3747 | spherecommerce.com

August 31, 2021

Sondra H. McNeil
Director-Hospital Finance
University of MS Medical Center
2500 N. State Street, Suite JMM 2525
Jackson, MS 39216

Re: Sole Source Letter Request

Dear Ms. McNeil:

SphereCommerce, LLC is a vendor of the University of MS Medical Center and this letter is in regards to the ImageSafe check reader which the University would like to purchase from SphereCommerce. Please find the details below regarding this product.

1. The ImageSafe check reader allows the UMMC front desk staff to convert paper checks to an electronic ACH transaction. This is the only check reader option available today with Telecheck and SphereCommerce's TC IPA product.
2. UMMC already works with Telecheck for ACH processing services to reduce paper check processing and provide a check guarantee service.
3. The Imagesafe device needs to be purchased directly from SphereCommerce in order to ensure that the devices are secure and operational from our certified provider. We also require the device be purchased directly from SphereCommerce in order for our team to fully support any troubleshooting or technical support.

Please feel free to reach out to me with any questions on this matter.

Sincerely,

A handwritten signature in black ink that reads "T Bannon".

Tom Bannon

Chief Operations Officer
SphereCommerce, LLC